

Minutes for Kitsap County Non-Motorized Community Advisory Committee Meeting
December 19, 2023

Members present:

Brian Watson
Scott Satter
Rick Feeney
Deborah Weinmann
Laura Westervelt
Nathan Menefee
Jess Chandler
Janet Kidd
Jana Waldroup

Public Works staff present: Melissa Mohr, David Forte

Special Guest: Christine Rolfes, County Commissioner

Meeting called to order at 5:30pm.

Public Comment: None

Approval of Minutes:

Laura Westervelt moved that the Nov. 2023 minutes be approved; Nathan Menefee seconded. Motion passed.

Review of Roberts Rules of Order: Laura Westervelt

Laura presented simple version of Roberts Rules of Order for us to re-remind ourselves about how we conduct meetings, including guiding principles that encourage inclusion of all voices, respecting each speaker, and keeping meeting orderly and on-topic.

2023 Review: Jess Chandler

Jess reviewed the work accomplished and being undertaken by the NMCAC.

2024 Work Plan: Jess Chandler

Jess reviewed topics for 2024:

Membership on NMCAC is full for 2024 with the addition of 2 new members.

Reminded us about our role in advising the Board of County Commissioners and

Public Works on Non-motorized Transportation.

Transportation Improvement Plan for 2024-2029 has a number of projects that are relevant to non-motorized transportation. The TIP is a dynamic plan that changes as needs change, opportunities arise, and as funding goes up or down.

Our NMCAC meetings represent a very short amount of time, only 90 minutes x 12 meetings/year, at the most. Subcommittees that meet outside our regular meetings are vital to getting work done.

Many ideas and priorities for 2024. Jess presented a rough outline for our work for 2024:

- Attention on Comprehensive Plan Update and focusing on aspects that affect non-motorized transportation.
- Review of NM routes. Missing links? Additions? Subtractions? Clear Creek Trail?
- Looking at TIP, and being advised of changes to it.

Discussed other ideas for what to include in 2024:

- Population growth, distribution, and density and how it relates to non-motorized transportation.
- Funding opportunities through grants
- Traffic speed reduction: How to slow traffic?
- Shared Use Paths in Kitsap County parks
- Safe Routes to School
- Climate change and non-motorized transportation
- Miller Bay Road from Suquamish to Indianola, and other roads too, for review to be included in Non-motorized Routes
- ADA Transition Plan
- NSTO trail study
- Parks Plan update

NMCAC Meeting Time and Place:

We need to change where we meet because the Rainier Room at the Silverdale Library will no longer be available. Our next meeting will be in Port Orchard at the Public Works conference room. Jess will look into other meeting place options.

Elections for Chair, Vice-Chair, and Recorder:

Laura Westervelt (current Vice-Chair) elected by acclamation to Chairperson for 2024 term.

Nathen Menefee accepted nomination for Vice-Chairperson. Laura motioned that we vote on Vice-Chairperson for 2024. Janet seconded. Nathan Menefee elected to Vice-Chairperson for 2024 term.

Debbie Weinmann nominated for recorder for 2024 term. Nathan motioned that we vote on recorder for 2024. Brian seconded. Debbie Weinmann elected to be Recorder for 2024 term.

Member & Staff Updates:

Laura shared about a story she heard on NPR about shared use paths in The Netherlands being paved with textured solar panels!

Brian shared about success of 2023 bicycle teaching year. Open invitation to everyone to come take a class from Brian in Redmond in 2024.

Rick shared about road diets in Bremerton on 6th St. and Naval Ave.

Nathan shared about his experience as a bike commuter and a reminder about the importance of our work.

Meeting adjourned at 6:56pm.

2023 Review

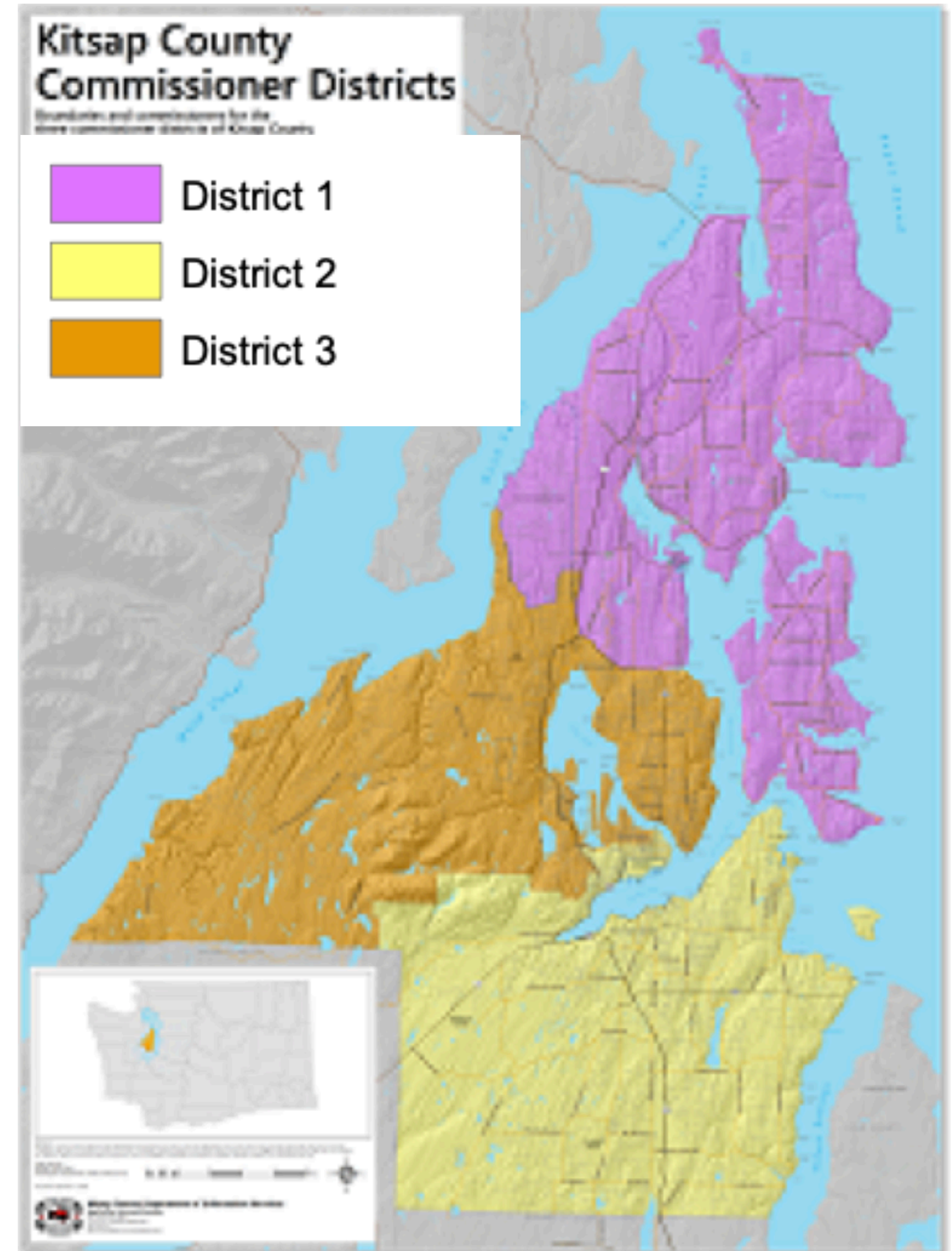
Kitsap County Non-Motorized Community Advisory Committee

Jess Chandler - 2023 Chair - 19 DEC 2023

Membership

Deborah Weinmann	District 1	
Scott Satter	District 1	
VACANT Ray Pardo - Resigned	District 2	
VACANT	District 2	
Laura Westervelt (2023 Vice-Chair)	District 3	
Brian Watson	District 3	
Nathan Menefee	At-Large	●
Richard Feeney	At-Large	●
Jess Chandler (2023 Chair)	At-Large	●

As shown on our website, colors and Ray added



Quick Review of 2023 NMCAC

Through the months

- Jan - presentation from Kitsap Sheriff office on ASE - subcommittee -> resolution in November
- Feb - presentation from Kitsap Parks on Coulter Creek + first discussion from ASE subcommittee
- Mar - Kitsap PW traffic updated us on how they rejected all of our speed limit lowering recommendations because the current traffic is already faster than that
- Apr - subcommittee updates
- May - Melissa gave TIP update (to be finalized later); NMCAC voted to request county publish data on sidewalks and shoulders

Quick Review of 2023 NMCAC

Through the months

- Jul - PW presented how the PW presentation of the **NMCAC resolution** on pedestrian metrics went with BOCC; ASE discussion (LIBRARY)
- Sep - ASE discussion + PW project update
- Oct - ASE discussion + Comprehensive Plan update from DCD
- Nov - PW traffic safety update + **NMCAC resolution** in support of KC consider ASE to improve safety esp for kids walking to/from schools
- ALL months - as applicable, Debbie gave us NSTO updates

2024

2024 Work Plan - Planning

Kitsap County Non-Motorized Community Advisory Committee

Jess Chandler - 2023 Chair - 19 DEC 2023

Framing Agenda

For discussing our 2024 work plan

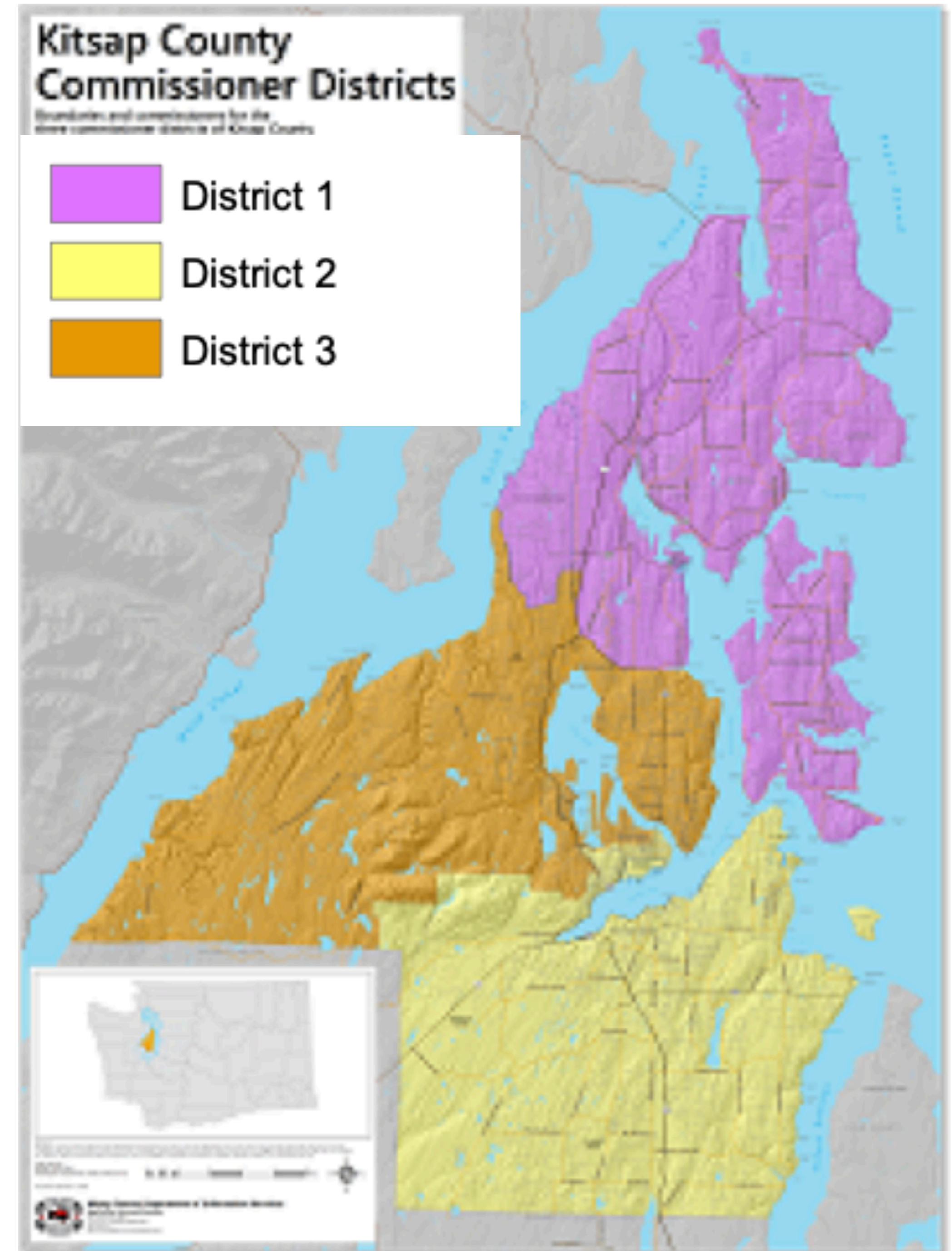
1. Who we are
2. Our purpose (as stated right now)
2. Context - a look at the TIP
3. Member submitted ideas for discussion — discuss
4. Meeting location/time - split across district - anything?

1. Who we are

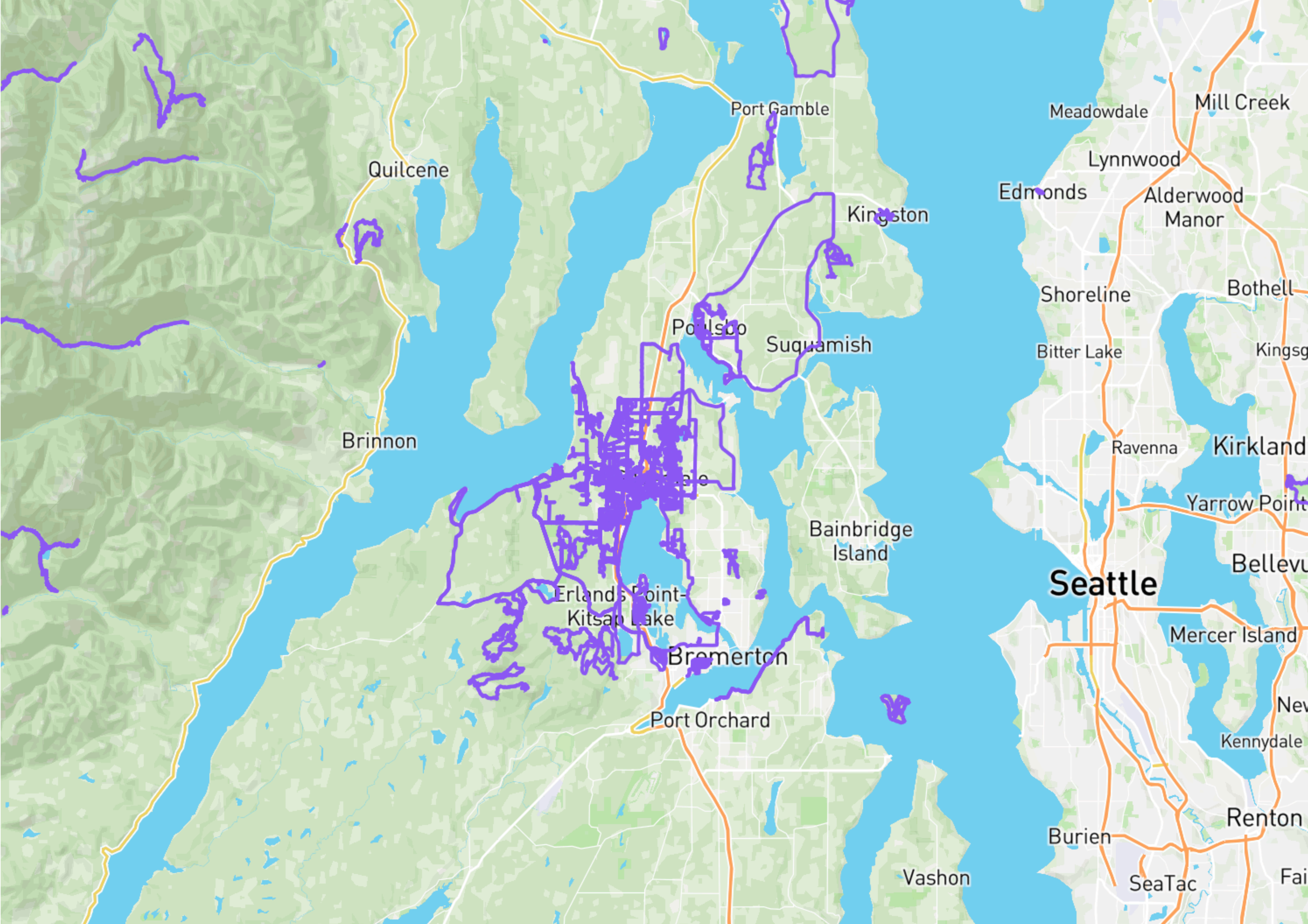
Membership

Deborah Weinmann	District 1	
Scott Satter	District 1	
Jana Waldroup - new today!	District 1	
Janet Kidd - new today!	District 2	
Richard Feeney	District 2	
Laura Westervelt (2024 Chair)	District 3	
Brian Watson	District 3	
Nathan Menefee	At-Large	●
Richard Feeney	At-Large	●
Jess Chandler	At-Large	●

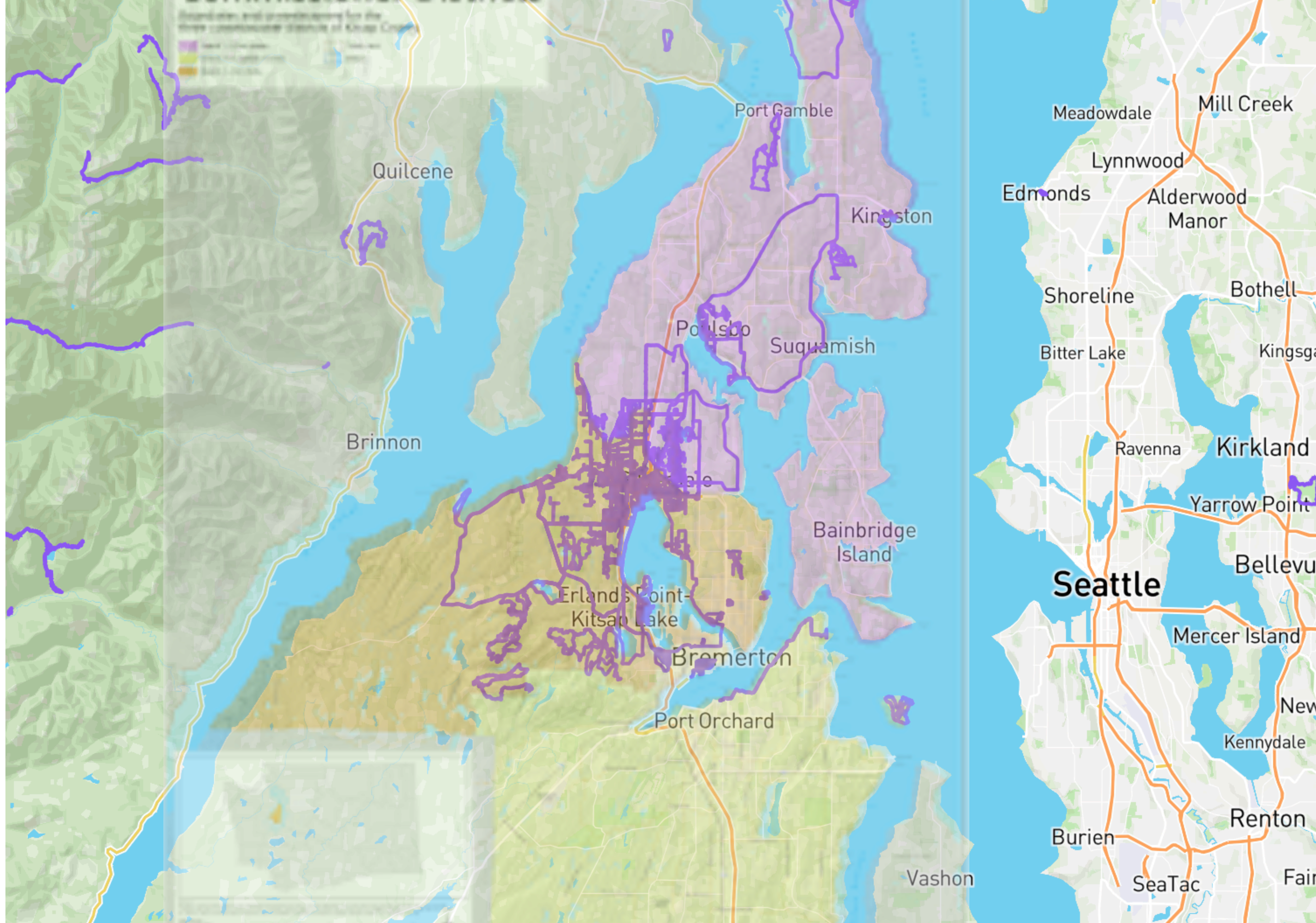
As shown on our website, colors and Janet added



Location matters



Location matters



2. Purpose

From the founding Resolution

Purpose

The Non-Motorized Facilities Community Advisory Committee (NMFC) is established to advise the Board of County Commissioners and staff on matters related to non-motorized transportation and shall have the opportunity to contribute to the County's planning processes related to non-motorized transportation.

The Non-Motorized Facilities Citizens Advisory Committee responsibilities include, but are not limited to:

- Review existing and proposed regional non-motorized routes; evaluate feasibility, safety, and gaps in connectivity or continuity; and prioritize specific segments or areas for use in pursuing grant applications and other funding opportunities.
- Discuss non-motorized facility design elements and potential site-specific flexibility based upon context-sensitive solutions.
- Conduct an annual review of data related to facility conditions and safety concerns within the county's purview.
- Develop an annual list of non-motorized projects for the Transportation Improvement Plan update in collaboration with County and City staff, the Tribes, and community stakeholder and park stewardship groups as they will be key partners in the development and maintenance of facilities over time.
- Submit this prioritized non-motorized project list annually to the Board of County Commissioners no later than April 30, beginning in 2016.
- Review and comment on projects that affect the non-motorized facility system.
- Monitor implementation of the Non-Motorized Facilities Plan.
- Promote non-motorized forms of transportation throughout the county.

Annual ToDo from founding Resolution

STO

- Review existing/proposed NM routes
- Review of data related to facility conditions and safety concerns
- Develop (in coordination) a list of NM projects for TIP
- Review and comment on projects that affect the NM facility system
- Monitor implementation of NM Plan

Speed
Reductions

Prioritize
sidewalk
segments

Signage

3. Context - look at TIP

Items on the 2024-2029 TIP

W/obvious non-motorized impacts

- 3: STEM West Hills Improvements (S 12/23)
- 4: Fairgrounds Rd Sidewalk Improvements (S 3/24)
- 13: Burley Olalla paving and shoulder work (S 4/24) - not sure if this will make the segment safer for non-motorized
- 19: Silverdale Way (S 4/25) - this will improve pedestrian access via ADA improvements. Not sure about bike impact because would require redesign of roadway and right of way. In 2016, this body scored this project (that at the time had “enhanced bike and ped facilities”) fairly highly - it’s also a missing link in the N-S route [12 + 2023/24 on the 23-28 TIP]
- 21-24: Lund (S 2/25) - this will include sw and bike lane + roundabouts - TIB funds partial
- 25: Perry - stone to Sheridan (S 6/26) sw
- 28: Beach drive (P 6/28) - short bit of paved shoulder
- 31-35: Ridgetop (P 6/26)- includes road widening? + some nm improvement?
- 36: Viking Sherman Hill to Poulsbo (study PE 1/27) - prob shoulder work
- 41: Anderson Hill corridor study (study PE 6/24)
- 51-54: Non-motorized pre-design studies - coming up with connections between parks STO?

What about before?

This one was delayed because of environmental permitting

- 3: STEM West Hills Improvements(S 12/23) [28 + const S 6/22 on 19-24 TIP (smaller)][16 + const S 6/22 on 21-26 TIP]
- 4: Fairgrounds Rd Sidewalk Improvements (S 3/24)[23 S 6/18 17-22 TIP][24 + const S 3/24 on 21-26 TIP]
- 13: Burley Olalla paving and shoulder work (S 4/24)
- 19: Silverdale Way [37 const S 5/19 on 17-22 TIP][19 + const S 10/20 on 19-24 TIP] [30 + const S 4/22 on 21-26 TIP] [12 + 2023/24 on the 23-28 TIP]
- 21-24: Lund (2025-28)
- 25: Perry - stone to Sheridan (2024-26) sw
- 28: Beach drive (P 6/28) [45 S 6/20 17-22 TIP][51 S 6/25 19-24 TIP] [32 S 6/25 21-26 TIP]
- 31-35: Ridgetop (P 6/26) [47 P/E 8/21 on 19-24 TIP]
- 36: Viking Sherman Hill to Poulsbo (study PE 1/27) - prob shoulder work
- 41: Anderson Hill corridor study (study PE 6/24)
- 51-54: Non-motorized pre-design studies - coming up with connections between parks STO?

This one somehow lost funding going from S to P

4. Level of Effort

10

Meetings of the whole NMCAC



PARKS ADVISORY BOARD 2023 WORK PLAN

Meeting Days, Time, and Location: 3rd Wednesday of every month, 6:00pm, Eagle's Nest (Fairgrounds)

Advisory Group Staff: Alex Wisniewski

Advisory Group 2023 Chair/Co-Chairs: Joanne Clark (Chair), Lisa Hurt (Vice Chair)

Advisory Group Purpose/Mission Statement: To provide timely advice to the (Parks) Director and the Board of County Commissioners of their findings and recommendations regarding acquisition, development, and the administration of various park properties (*Kitsap County Code 10.12.035*).

2023 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
TIER 1: HIGH PRIORITY			
1. PROS Plan. Participate in update of the department's Parks, Recreation, and Open Space Plan. <ul style="list-style-type: none"> Review 2018 PROS Plan and track areas that require addition, edits, or expansion. Port Gamble and Coulter Creek Framework recommendations to be reviewed as part of the updated PROS Plan. 	In-process	High	<ul style="list-style-type: none"> Project will be facilitated by a hired consultant. Parks Planner will manage consultant contract. Planning & Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations. PROS Plan to be evaluated for consistency with Kitsap County's Comprehensive Plan. PROS Plan to be approved by Board of County Commissioners. PROS Plan to be completed by March 2024.

**This is an example of another group's
 Work Plan
 Goals
 Tiers/Priorities
 Status/Dates**

2023 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
1. Event Policy Update. Review and provide recommendations to proposed updates to event policies.	Start: TBD	Moderate	<ul style="list-style-type: none"> Park Code update will be facilitated by the Marketing and Events Supervisor. Community Outreach & Visitor Services subcommittee and/or entire PAB will have multiple

4. Member Ideas + Discuss

**Connecting
Communities**

Equity

**Infrastructure for
Growth**

Trails?

**N-S Bike Route
Completion**

**Public
Engagement**

**Comprehensive
Plan Progress/
Evaluation**

How are investments made today
preparing for future growth areas?

**Connecting
Communities**

Equity

**Infrastructure for
Growth**

Trails?

**N-S Bike Route
Completion**

**Public
Engagement**

**Comprehensive
Plan Progress/
Evaluation**

Shoulder width
Bike lanes on specific stretches

Community surveys?
Feedback?

Rough Start (let's discuss)

2024 Goals Proposed by Chair based on Purpose + Member Focus

1. Comprehensive Plan review and comment - Public Hearing in APR, Final Docs AUG, Final BOCC DEC
2. Non-motorized Plan Implementation Check + Update (adopted 2013 - maps updated 2018)
 1. Existing + Proposed routes - still make sense/progress/equity
 2. Missing links/gaps - priorities?
3. TIP - Projects w/Non-motorized impacts Review + Prioritization
4. Support ahead of time for BOCC events like: Week Without Driving (OCT)/ Bike Everywhere Month (MAY)/ etc.

All with Subcommittees

5. Time + Location

Option 1

Same Time

Port Orchard Office

Option 2

Requires a Change in Day

Downstairs — Silverdale Library Salish Room

1st Wednesdays 1730 - 1900

3 JAN | 7 FEB | 6 MAR | 3 APR | 1 MAY | 3 JUL | 4 SEP | 2 OCT | 6 NOV | 4 DEC

Option 3?

- I have not found another substitute — Requirements:
 - Available when we meet (not sure how flexible this is - easier to find places in the AM, like for a 1030 meeting time)
 - Fit 12 ish people
 - Support hybrid meetings
 - Accessible to the public

References

- TIP 21-26: [https://www.kitsapgov.com/pw/Documents/Resolution 172-2020.pdf](https://www.kitsapgov.com/pw/Documents/Resolution%20172-2020.pdf)
- TIP 19-24: [https://www.kitsapgov.com/pw/Documents/Six-year Annual Construction Program \(TIP\) 2019-2024.pdf](https://www.kitsapgov.com/pw/Documents/Six-year%20Annual%20Construction%20Program%20(TIP)%202019-2024.pdf)
- TIP 24-29 [https://www.kitsapgov.com/BOC_p/Agenda Documents/ 2023_1127_R_Adopting the 2024 through 2029 Six-Year Transportation Improvement Program.pdf](https://www.kitsapgov.com/BOC_p/Agenda%20Documents/2023_1127_R_Adopting%20the%202024%20through%202029%20Six-Year%20Transportation%20Improvement%20Program.pdf)
- Non-motorized Plan [https://www.kitsapgov.com/pw/Documents/Non-Motorized Facilities Plan \(with 12-11-2018 Amendments\).pdf](https://www.kitsapgov.com/pw/Documents/Non-Motorized%20Facilities%20Plan%20(with%2012-11-2018%20Amendments).pdf)
- Comprehensive Plan Update [https://www.kitsapgov.com/dcd/Pages/ ComprehensivePlanUpdate 2024.aspx](https://www.kitsapgov.com/dcd/Pages/ComprehensivePlanUpdate%202024.aspx)
- Current 2016 Comprehensive Plan [https://www.kitsapgov.com/dcd/PEP Documents/ 2016 Comp Plan Complete.pdf](https://www.kitsapgov.com/dcd/PEP%20Documents/2016%20Comp%20Plan%20Complete.pdf)

Let's get set for 2024

November 30, 2023

Kitsap County Board of Commissioners
Christine Rolfes, Commissioner
Katie Walters, Commissioner
Charlotte Garrido, Commissioner

Re: Automated Speed Enforcement (ASE) Resolution

Dear Board of County Commissioners:

The Kitsap County Non-Motorized Facilities Community Advisory Committee (NMFCAC) hereby advises the Board of County Commissioners (BOCC) authorize and facilitate the creation of a community task force to research, study, and propose a plan for implementing Automated Speed Enforcement (ASE) in Kitsap County. The NMFCAC has concluded that implementing ASE in high-priority areas of Kitsap County would make pedestrians and bicyclists safer by increasing the ability of the Kitsap County Sheriff's Office to enforce speed limits in those areas, which effectively reduces speeding.

To move ASE forward, the Board's authorization would be required for the task force to begin the analysis of possible ASE locations. The ASE task force would necessitate the participation and collaboration of the Kitsap County Public Works Department and the Kitsap County Sheriff's Office to study, design, install, maintain, operate, and evaluate the ASE program.

Furthermore, in order to implement ASE, a county ordinance authorizing ASE in Kitsap County would need to be developed and gain the BOCC's approval. ASE research shows when county leaders and community members understand how ASE works and they have a voice in how it is deployed, the success of an automated enforcement program increases.

With that said, our committee is asking the Board to support the formation of an ASE task force as a starting point to improving the safety and comfort of non-motorized travel in Kitsap County.

What is Automated Speed Enforcement?

Automated Speed Enforcement (ASE) uses cameras and/or other detectors to measure motorist speed, capture evidence of speeding, and facilitate generation of citations for motorists exceeding the speed limit. Evidence of speeding infractions captured by ASE is reviewed by a law enforcement officer (LEO), and if approved by LEO, a citation is then sent to the registered owner of the vehicle. ASE is authorized for use by counties in Washington State under RCW 46.63.170 in School Speed Zones, School Walk Areas, Park Speed Zones, and Hospital Speed Zones. The NMFCAC recommends that Kitsap County begin ASE implementation in areas of highest priority. As such, the NMFCAC has identified School Speed Zones and School Walk Areas as the places where ASE would have the greatest effect on improving pedestrian and bicyclist safety.

Slower speeds equal safer travel

Over the past several months, the NMFCAC has been researching ASE and has learned the program is being used in many Washington State cities' School Speed Zones and School Walk Areas to effectively slow down traffic and reduce crashes. Kitsap County has a responsibility to improve non-motorized safety by identifying areas where ASE is needed, particularly near schools where children walk and ride bicycles. Families are more likely to allow their children to walk or ride bicycles to and from school where driver speeds are slower, making non-motorized travel safer. Considering there are 37 public

schools in unincorporated Kitsap County, of which 28 are elementary schools, ASE deserves an in-depth analysis by community stakeholders.

ASE effectively reduces speeding behavior

Kitsap County traffic data showed from 2013 to 2022, speeding was identified as a contributing factor in 19% of traffic fatalities. Washington State's Target Zero Plan, encourages enforcement as a strategy to reduce speeding and accidents. Automated Speed Enforcement could greatly increase the ability of the Kitsap County Sheriff's Office to enforce speed limits. Across the state, ASE has proven to be effective at encouraging slower driving speeds and enforcing lower speed limits in areas where ASE is installed. In addition, ASE evaluations show most ASE citations are paid and most people who receive an ASE citation only get one. All of these factors point to the success of targeted ASE programs.

Support safer non-motorized school zones

Through diligent preliminary research the NMFAC believes ASE would make non-motorized travel safer for some of our most vulnerable community members. Keeping that in mind, we urge the Board to provide the resources necessary to facilitate a community-based ASE task force.

Sincerely,
Non-Motorized Facilities Community Advisory Committee

Jess Chandler, At-Large
Chair

Laura Westervelt, District 3
Vice-Chair

Deborah Weinmann, District 1

Scott Satter, District 1

Brian Watson, District 3

Nathan Manefee, At-Large

Richard Feeney, At-Large

**Kitsap County Non-Motorized Facilities Community Advisory Committee
Resolution In Support of Implementing Automated Speed Enforcement
November 30, 2023**

Whereas the purpose of the Kitsap County Non-Motorized Community Advisory Committee (NMC) is to provide advice to the Kitsap County Commissioners and staff on ways to improve the safety and comfort of non-motorized travel in Kitsap County;

Whereas Automated Speed Enforcement (ASE) aligns with the Transportation goals of Kitsap County's Comprehensive Plan (2016) Transportation Policy 1 and Non-Motorized Transportation Plan Goals 8 and 9, both aimed at prioritizing safe non-motorized improvements around schools;

Whereas Washington State law RCW 46.63.170 authorizes counties to implement ASE in School Speed Zones, School Walk Areas, Hospital Speed Zones, and Park Speed Zones;

Whereas RCW 46.63.170 requires an analysis of the proposed location of ASE cameras before developing an ordinance;

Whereas RCW 46.63.170 requires cities and counties to pass an ordinance authorizing the use of ASE;

Whereas a local ordinance must include the restrictions and requirements for ASE described in RCW 46.63.170;

Whereas ASE requires the active participation of and collaboration by the Kitsap County Public Works Department and the Kitsap County Sheriff's Office to study, design, install, maintain, operate, and evaluate within the respective legal authority granted to such agencies;

Whereas the success of an automated enforcement program, and the community's acceptance of the program, is greatly increased when both county leaders and citizens understand how the program works and have a voice in how it is deployed;

Therefore, be it resolved that the Kitsap County Non-Motorized Community Advisory Committee recommends to the County Commissioners that:

1. The Board of County Commissioners take measures to authorize and facilitate the creation of a task force to research, study, and advise Kitsap County on implementing ASE, and would be made up of elected officials and staff from Kitsap County Public Works, Kitsap County Sheriff's Office, Kitsap County Courts, Kitsap County Public Health, volunteers from the Kitsap County Non-Motorized Community Advisory Committee, elected officials and staff from Kitsap County school districts, representatives from the Suquamish and S'Klallam Nations, and other interested stakeholders;
2. The Board of County Commissioners take measures to authorize the analysis of possible locations for ASE installation as required by RCW 46.63.170;
3. The Board of County Commissioners considers an ordinance that would authorize the implementation of ASE in Kitsap County as required by and in accordance with RCW 46.63.170.

Respectfully submitted by the Kitsap County Non-Motorized Community Advisory Committee